



Swanley and District Athletic Club Application for Membership

Welcome to Swanley & District AC – to ensure we have the correct details for you, please fill out the form clearly and return to either one of our coaches or one of the committee members.

Section A: Athlete Details

First Name(s) _____ Surname _____

Address (in full) _____

_____ Postcode _____

Phone _____ Mobile _____

Email* _____

Date of Birth _____ Place of Birth _____

If you were born in another county (ie: Surrey) how long have you resided in Kent? _____

Are you a member/past member of any other Athletic Club? If yes, please can you provide the following information (if none please write "None") :

Name of Club _____ Date resigned (if applicable) _____

EA URN No. (if known) _____

Section B: Parent/Carer Details

If you are under 18 years of age, please ask your parent/carers to complete the following section:

First Name(s) _____ Surname _____

Address (in full) _____

_____ Postcode _____

Email* _____

Date of Birth _____ Place of Birth _____

*Please note in section A and B that this is a required field so England Athletics can invite you to access your MyAthletics portal to complete the registration process with them. England Athletics will not market to you without your express consent.



Section C: Additional Support

Please detail below any disability you have and/or any additional support you may require from our club coaches:

Section D: Medical Information

Please detail any medical conditions /allergies/medication that our coaches should be aware of or that you feel we should know about in case of emergencies. Please do not leave blank – if there is no information, please write “None”:

I consent to my special category personal data provided in section C and D to be shared with the club coaches for the purposes of the delivery of my safe participation in club activities.
This data provided will not be shared or processed for any other purpose.

Section E: Emergency Contact details

Emergency contact 1 – Name: _____ Phone No. _____

Emergency contact 2 – Name: _____ Phone No. _____

Section F: Photography and video consent (for those under 18 only)

Swanley & District AC recognises the need to ensure the welfare and safety of all young people in athletics.

In accordance with the UK Athletics child protection policy and procedures, we will not permit photographs, video or other images of children/young people to be taken without the consent of the parents/carers and children/young people.

We will take all possible steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform the Club/County Welfare Officer immediately.

I/we give consent to Swanley & District AC (or a photographer appointed by the Club) photographing or videoing my child's involvement in athletics whilst a member of the club is present for the purposes of publicising and promoting the club or sport, or as a coaching aid.

Signed (by parent/carer) : _____

Print name : _____ Date: _____



Section G: Club Privacy Statement & Communication preferences

Swanley & District AC take the protection of the data that we hold about you as a member seriously and will do everything possible to ensure that data is collected, stored, processed, maintained, cleansed and retained in accordance with current and future UK data protection legislation.

Please read the full privacy notice carefully to see how The Club will treat the personal information that you provide to us. We will take reasonable care to keep your information secure and to prevent any unauthorised access.

Section H: Data sharing with England Athletics

When you become a member of or renew your membership with Swanley & District AC you will automatically be registered as a member of England Athletics. We will provide England Athletics with your personal data which they will use to enable access to an online portal for you (called MyAthletics). England Athletics will contact you to invite you to sign into and update your MyAthletics portal (which, amongst other things, allows you to set and amend your privacy settings). It is vital, therefore, that a valid email address is given, so that you can ensure that your data is correct and so that you can set your own privacy settings.

If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics, please contact dataprotection@englandathletics.org.

Section I: Athlete/Parent Agreement

Membership class :

Adult 1st Claim Adult 2nd Claim Junior Concessionary

Please note each member of the family must fill out a separate membership form.

I confirm that the information provided above is complete and true to the best of my knowledge and I am willing to abide by the constitution and rules/code of conduct for athletes and parents of Swanley & District AC (available on request) and the UK governing body for athletics. I confirm that I have read and understood the privacy statement and how data will be used and shared.

Signed : _____

(A parent or guardian must sign on behalf of any person under the age of 18).

Print name : _____ Date: _____

For the annual subscription rates please refer to the next page

For use By Swanley & District AC only

Subscription enclosed: £ _____ Date Elected: _____ EA URN: _____

Proposer: _____ Seconder: _____



Annual Subscription Rates

Membership fees are due on the 1st April each year.

Membership class	Full year
Adult 1 st Claim	£20.00
Adult 2 nd Claim	£15.00
U18	£15.00
Family (2 Adults)	£30.00
Honorary	Free

EA membership not included
The 2022 EA fee is £16 per athlete

On completion of this form please send to:

The Membership Secretary
Swanley and District AC, New Barn Road, Swanley BR8 7PW

Payment can be made by:

BACS : Unity Trust Bank Sort Code: 60-83-01, Account Number: 20405737.

Please include your name as a reference so that we know who has paid

POST : Send a cheque, payable to Swanley and District AC, to:

The Treasurer, Swanley & District AC, New Barn Road, Swanley, Kent BR8 7PW

CASH : The Treasurer is usually at Wednesday night training so please hand to him/her personally

Please make cheques out to Swanley and District AC



Swanley & District AC Privacy Notice

Swanley & District AC are committed to protecting and respecting your privacy. For any personal data you provide for the purposes of your membership, Swanley & District AC is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way.

What personal data we hold on you

When you register with the Club we require certain information (Athletics Data) to process your application and this includes your name, date and place of birth, gender, address, e-mail address, phone number, name of your previous EA affiliated Club (or in the case of second claim members, your current first claim club), plus any relevant health information.

Why we need your personal data

The reason we need your personal data is to be able to administer your membership and provide the membership services you are signing up to when you register with the club. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a member to provide the services you are registering for.

Reasons we need to process your data include:

Training and competition entry

- sharing personal data with club coaches or officials to administer appropriate training sessions
- sharing personal data with club team managers to enter events
- sharing personal data with leagues, county associations (and county schools' associations) and other competition providers for entry in events.

Funding and reporting purposes

- sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority
- analysing anonymised data to monitor club trends
- sending a club survey to improve your experience as a club member

For membership and club management

- processing of membership forms and payments
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events
- club newsletter promoting club activity
- publishing of race and competition results

Marketing and communications (where separate consent is provided)

- sending information about promotions and offers from sponsors;
- sending information about selling club kit, merchandise or fundraising.

Any special category health data we hold on you is only processed for the purpose of passing health data to coaches to allow the safe running of training sessions. We process this data on the lawful basis of consent and we will also need your explicit consent to process this data, which we will ask for at the point of collecting it.

There are occasions where we need to collect personal data from non-club members to enable us to organise and administer club events (ie: Darent Valley 10k, Summer Relays) or where we are involved in taster events. Any



information collected will be stored for a maximum of 12 months after the event and then destroyed securely. Our lawful basis for processing data is consent. And we will need explicit consent from non-members to process this data, which we will ask for at the point of collecting it.

The club also has the following social media pages – website, Facebook, WhatsApp. All members are free to join these pages. If you do join one of the Social Media pages, please note that providers of social media platforms have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

Who we share your personal data with

When you become a member of the Club, you will also automatically be registered as a member of England Athletics Limited. We will provide England Athletics Limited with your Athletics Data which they will use to enable access to the MyAthletics portal. England Athletics Limited will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics Limited, please contact dataprotection@englandathletics.org.]

Swanley & District AC does not supply any personal data it holds to any other third party nor do we store or transfer any of your personal data outside of the UK.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Athlete data is updated every year on annual membership forms. Any personal data we hold on you will be securely destroyed after 4 years of inactivity on that member's account, in line with England Athletics Limited's retention policy. Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

As a data subject you are not obliged to share your personal data with the Club. If you choose not to share your personal data with us we may not be able to register or administer your membership.

